

# Working from Home Shortcut Method

## 2024 Individual Tax Return

Please e-mail, fax or post this form back to our office:

TO: HHH Partners

FAX: (07) 4983 9909

ATTENTION:

E-MAIL: accountants@hhhpartners.com.au

Did you work from home during the period between 1<sup>st</sup> of July 2023 and 30<sup>th</sup> of June 2024? Yes/ No

What are the normal hours you work each day?

What date did you start working from home? ...../...../.....

What date did you stop working from home? ...../...../.....

Number of Days worked from Home between 1 <sup>st</sup> of July 2023 and 30 <sup>th</sup> of June 2024		
	Total Number of days worked from home between 01/07/2023 – 30/06/2024?	Possible days to have worked from home between 01/07/2023 – 30/06/2024?
Monday		52
Tuesday		52
Wednesday		52
Thursday		52
Friday		52
Saturday		53
Sunday		53
<b>Total Days</b>		<b>366</b>

How many days off work did you have during the time you worked from home?	
Annual Leave	
Personal/ Sick Leave	
Public Holidays	
Other Leave	
<b>Total Days</b>	

### Taxpayer Declaration

I, ....., Declare that the above information I have provided to true and correct and that I hold the necessary evidence to support my claims.

Signature .....

Name .....

Date .....

### Office Use

Claim Calculation: ..... X ..... X \$0.67/ Hours = ..... Total Claim  
Number of work days X Hours Per day